



ELAINE STAVNITZKY

- Program Quality, Monitoring & Evaluation
- Strategy, Funding & Organizational Change
- Learning & Development

- +1 (519) 400-2597
- elaine.stavnitzky
- elaine.stavnitzky@gmail.com
- www.linkedin.com/in/elaine-stavnitzky
- Guelph, Ontario, Canada

Management of quality assurance processes

- Conducting evaluations (mixed methods)
- Setting up monitoring systems
- Dissemination of survey findings

Strategy, funding & organizational change

- Strategic planning
- Organizational change process facilitation
- Performance assessment & metrics
- Funding proposals
- Donor reports

Facilitation of learning & development

- Learning events
- Technical & leadership training
- Technical & curriculum writing
- Setting up knowledge management processes

Elaine has experience leading & implementing a wide range of strategic, programmatic & quality assurance processes to support leadership & staff in international development & humanitarian aid programs since 2002. To date her expertise has covered ongoing learning & improvement in 30 countries across 11 sectors. She develops simple processes to collect & summarize information in a concise way for timely decision-making & action that empowers children, communities & staff in organizations.

Global Scope

- Asia:** Cambodia, India, Laos, Mongolia, Myanmar, Sri Lanka, Thailand, Vietnam
- Africa:** Democratic Republic of Congo, Ethiopia, Ghana, Ivory Coast, Lesotho, Malawi, Mauritania, Rwanda, Senegal, South Africa, Swaziland, Uganda, Zambia, Zimbabwe
- Latin America & Caribbean:** Bolivia, Dominican Republic, El Salvador, Haiti, Honduras
- Eastern Europe:** Bosnia & Herzegovina, Macedonia, Ukraine

Sectors

- Child Protection • Education • Water, Hygiene & Sanitation • Resiliency & Livelihoods • Maternal/child Health & Nutrition • Peacebuilding • Advocacy • Urban • Gender • Disability Inclusion • Vulnerability • Youth

Languages

- Fluent:** English, French
- Basic:** Spanish, Chinese (Cantonese)

“Other organizations have come through & trained us to ask questions, but we had no idea why they were asking those questions or what it was used for, but now we know.”

~ **Community Member in Zambia**

“Elaine became our ‘catalyzing sister’ to take us to the next level. She is a simplifier of things. M&E was my biggest work monster but through learning from her facilitation, I came to see its value.”

~ **Field Program Manager**

“Elaine achieves a tremendous amount of progress in a short time through solid contribution & collaboration. She works well with people of other cultures & has developed an approach that puts tools & understanding squarely in the hands of our clients. She gives sound advice on how to integrate innovation & mainstream them with appropriate candor & insight.”

~ **Global Director**

“Elaine has a keen intellect & rather exceptional ability to sift through complex ideas or initiatives & grasp what is important or missing – both way down in the details & importantly across the big picture. She translates ideas into practice & practical applications, in everything from trainings to community development initiatives. She gets to the heart of things. She makes things work. She always adds value.”

~ **Programming Specialist**

“Elaine is someone who takes initiative & is adaptable. She has synergistic thinking & is always trying to find solutions that meet the needs of different levels in the organization. She is skilled at grounding theory & systematizing vision. She brings a broad, field-based perspective & adds tremendous value. She gives confidence to stakeholders.”

~ **Regional Director**

Services Offered



Management of Quality Assurance Processes

- Data collection design
 - Clarifying Theory of Change
 - Sample size determinations
 - Tool development
 - Data analysis plan
- Data collection management
 - Training
 - Logistics
 - Data quality control
 - Facilitation/supervision of qualitative data collection (FGDs, KIIs)
 - Supervision of quantitative data collection using smart phones
 - Reconstructing baseline data
- Data analysis
 - Qualitative (coding, NVivo)
 - Quantitative (Excel, SPSS)
- Findings dissemination
 - Data visualization
 - Facilitation of data validation & interpretation events

- Report writing
- Added value propositions
 - Integration of gender, disability, vulnerability
 - Child & youth adaptations
 - User-focused, participatory & empowering approaches

Strategy, Funding & Organizational Change

- Facilitation of strategy development,
 - Landscape analysis
 - SWOT analysis
 - Organizational performance assessments
 - Vision, mission, value statements
 - Formulation of strategic objectives & metrics
- Strategy implementation & monitoring
 - Dashboard development
 - Organizational change plans
 - Communication plans

- Grant & proposal writing
 - Program/ project design facilitation
 - Logic models/ Theory of Change
 - Indicator development
 - Budget development

Facilitation of Learning & Development

- Learning & leadership events & training
 - Logistics
 - Administration/ facilitation/ coordination
 - Agenda development
- Technical & curriculum writing
 - Facilitators manual
 - Participants workbooks
 - Presentation & training resources
- Knowledge management
 - Information flow analysis
 - Database consolidation
 - Tool revision/ development